

# teepee

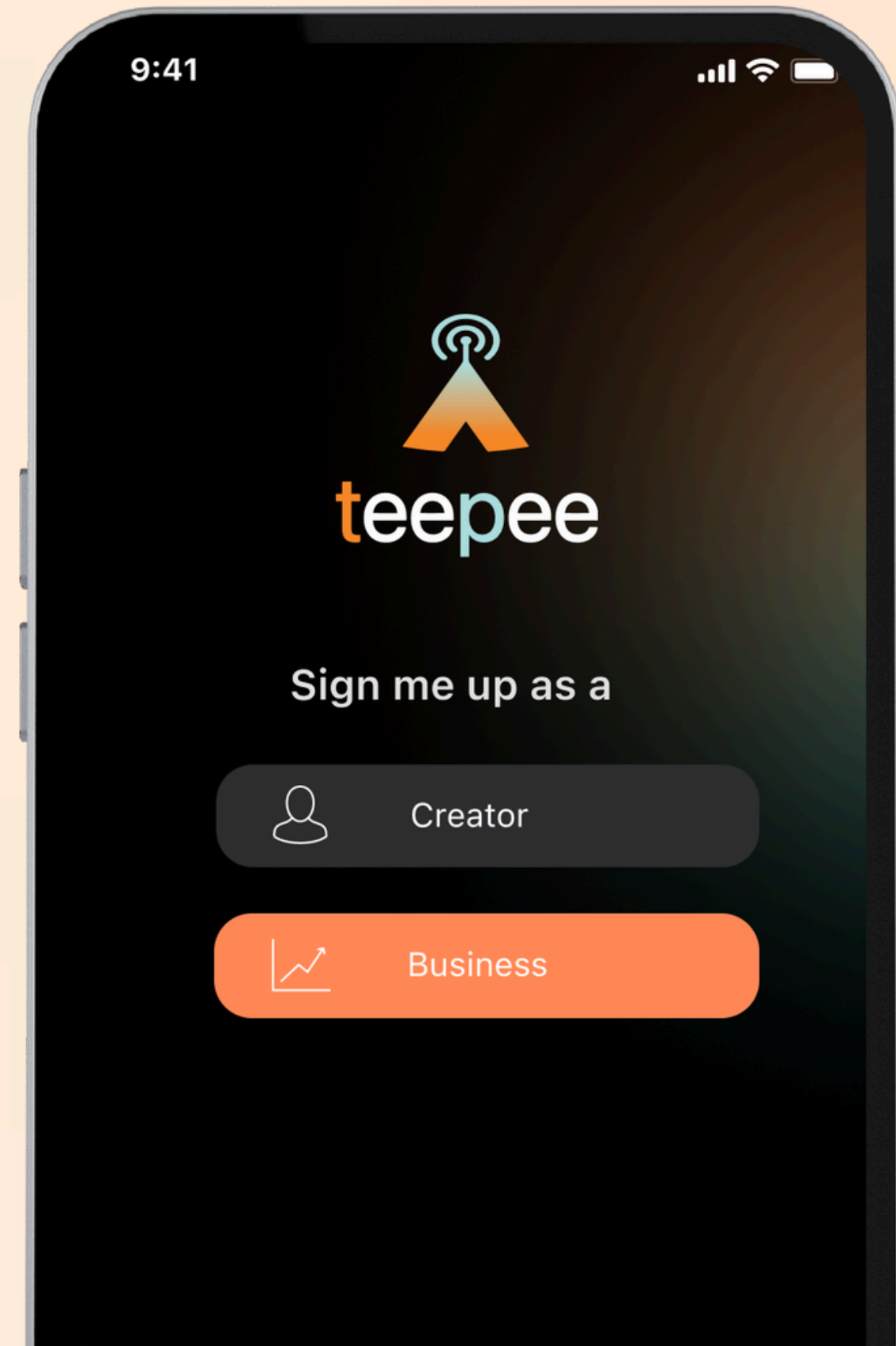
## REGISTRATION GUIDE AND FIRST STEPS

How to register your business on teepee.

Because finding creators shouldn't feel like a full-time job.

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COLLABS MADE EASY.



# REQUIREMENTS

## Business Location: Bali and surrounding islands

Teepee is kicking off in Bali, connecting businesses on the island with creators from around the world.

## Instagram Account

We ask every user – businesses and creators – to verify their Instagram Account during the registration process to ensure only real users on our platform.

*The verification process is integrated by Instagram.*

*Teepee has no access to your login credentials.*

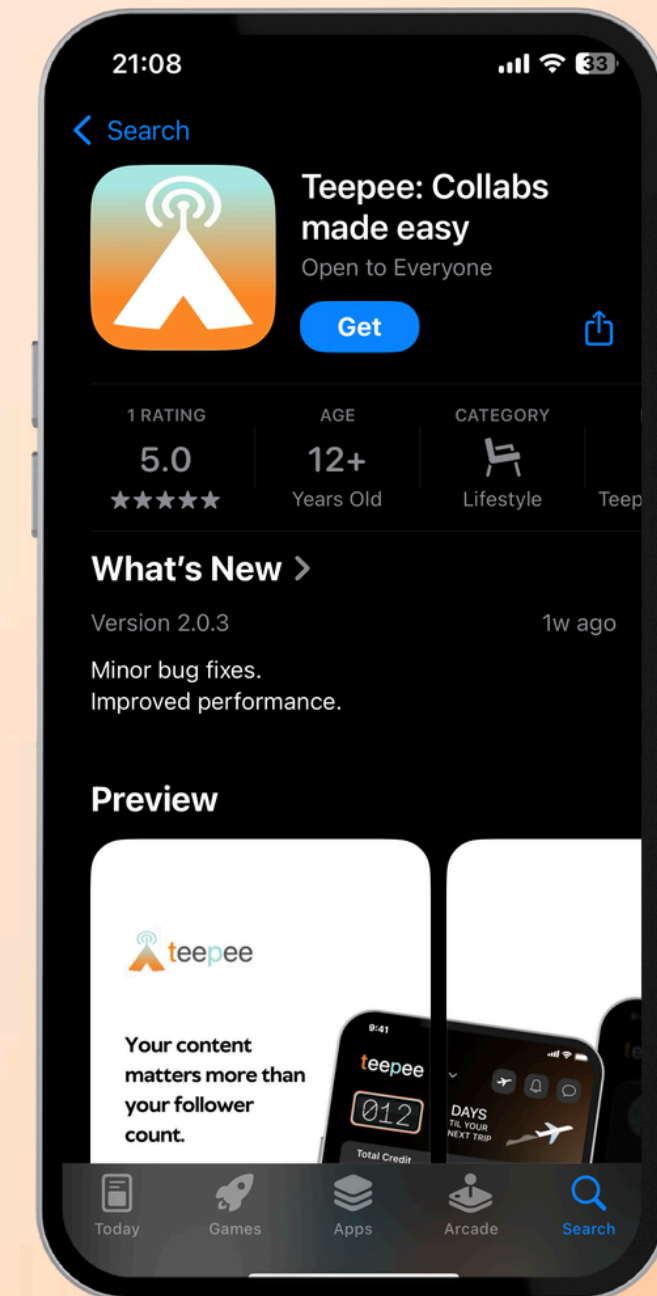
# DOWNLOAD



Download the app

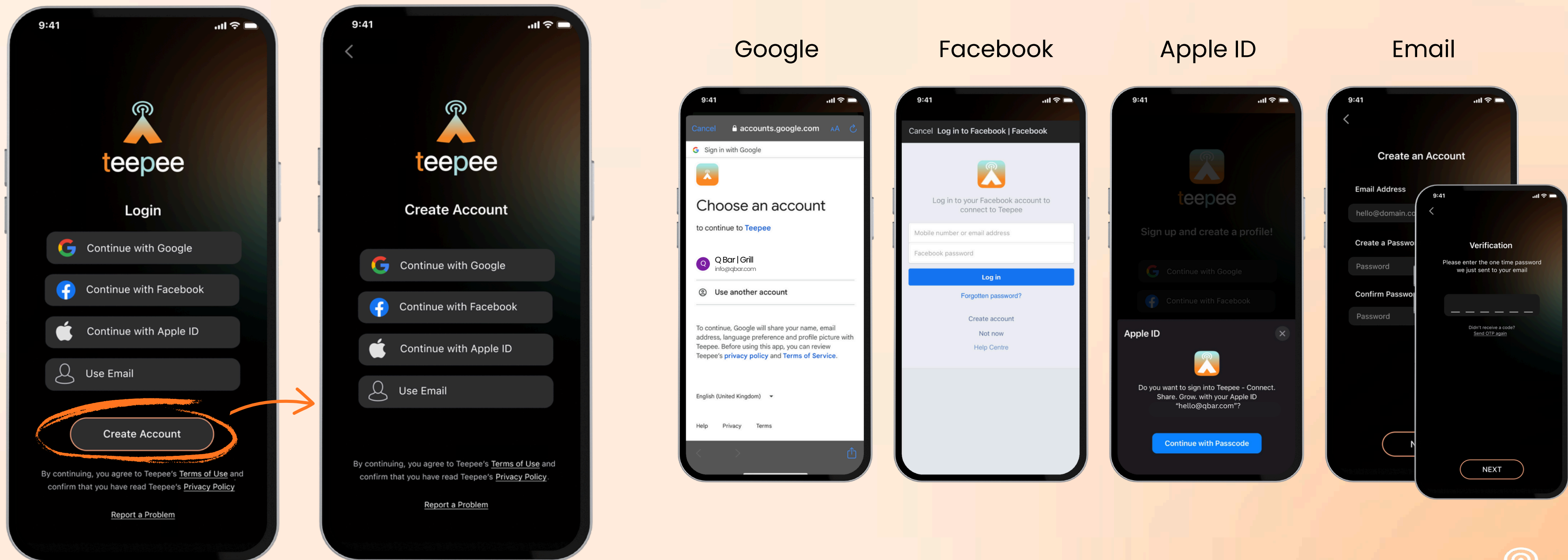


Teepee is an app that runs on iOS and Android.



# REGISTRATION (1/3)- LOGIN METHODS

Open the app, click on **Create Account** and choose between 4 registration methods



# REGISTRATION (2/3) – CREATE YOUR **PROFILE**

It only takes a few steps to create your profile.

The image displays four sequential mobile app screens for the Teepee registration process. Each screen has a dark background with white and orange text and elements. The status bar at the top of each screen shows the time as 9:41 and signal indicators.

- Screen 1:** Features the Teepee logo (an orange triangle with a signal icon) and the text "teepee". Below it, the prompt "Sign me up as a" is followed by two buttons: "Creator" (with a person icon) and "Business" (with a bar chart icon). A "NEXT" button is at the bottom.
- Screen 2:** Titled "Please enter your business details". It contains four input fields: "Business name (as on Google)", "Business email", a phone number field with a dropdown showing "+62", and "Google Maps URL". A "NEXT" button is at the bottom.
- Screen 3:** Titled "Please enter your personal details". It contains three input fields: "First name", "Surname", and a "Position" field with a dropdown arrow. A "NEXT" button is at the bottom.
- Screen 4:** Titled "Please select which options best describe your business" with a subtext "Select up to five". It lists ten categories, each with a checkbox: "Food & Beverage" (checked), "Accommodation & Travel", "Beauty & Wellness", "Fashion & Retail" (checked), "Sports, Adventure & Attractions", "Health & Fitness" (checked), "Home & Interior", "Parenting & Family", and "Other". A "NEXT" button is at the bottom.



# REGISTRATION (3/3) - INSTAGRAM VERIFICATION

## 1. Copy the code

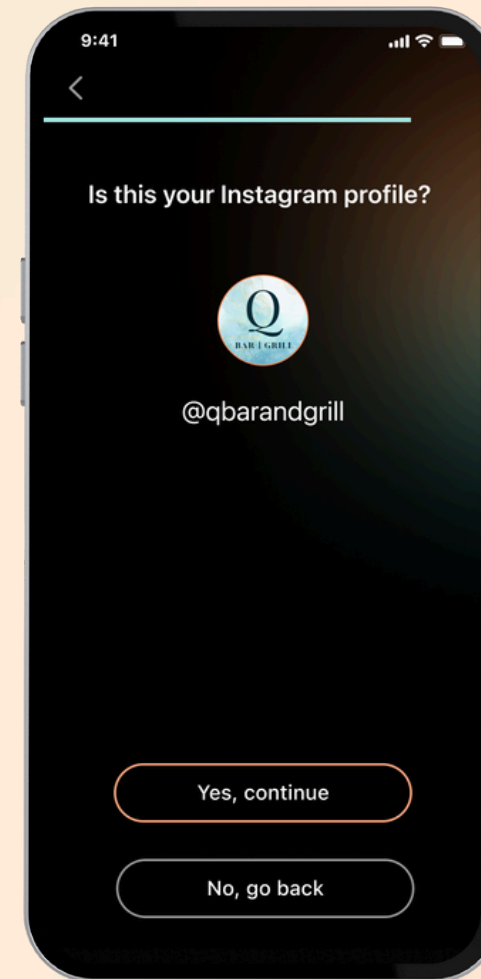
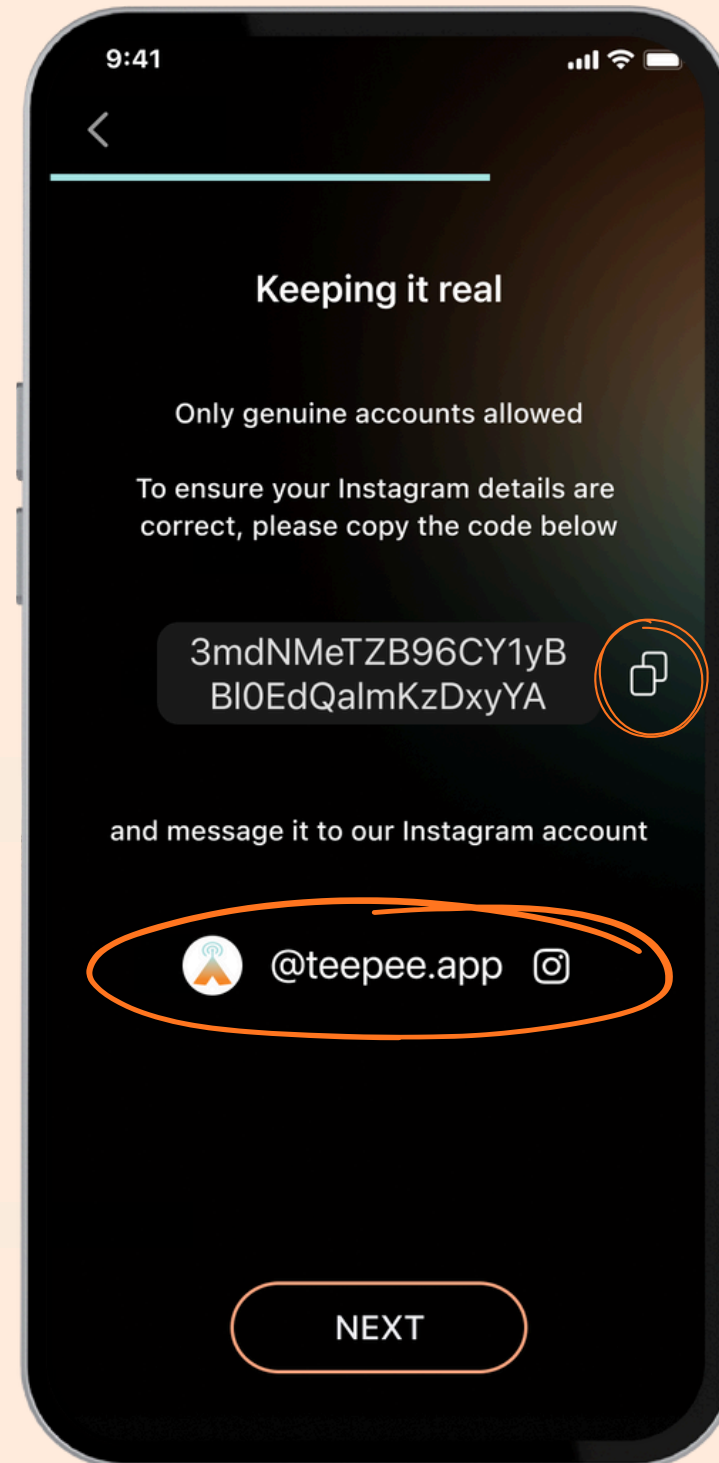
## 2. Go to Instagram

Clicking on @teepee.app will take you to teepee's instagram profile.

*Make sure to be logged in with the account you want to verify.*

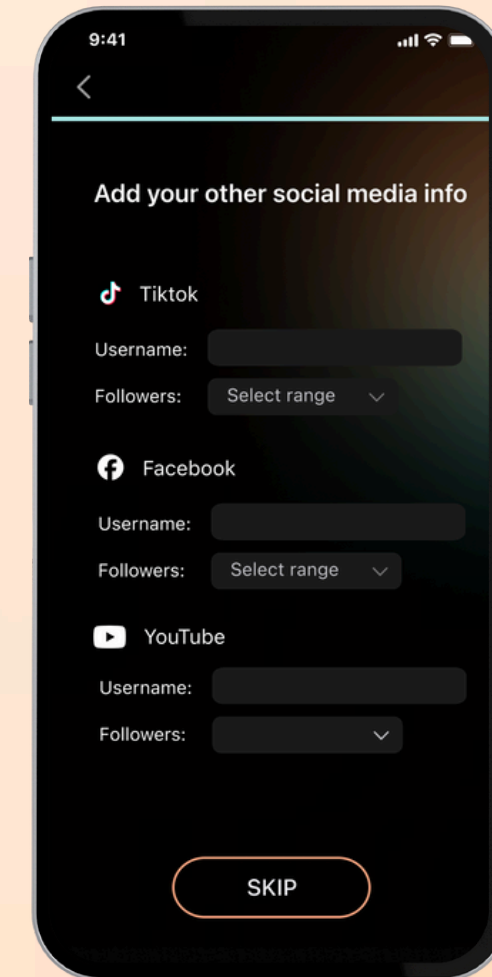
Click on **Message** and paste the code. You'll receive a confirmation message.

## 3. Return to teepee and click NEXT

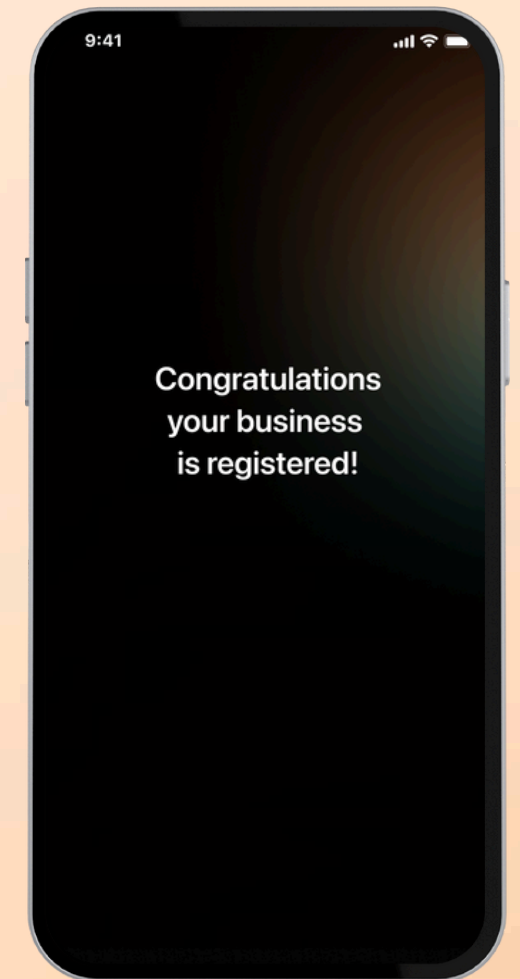


Confirm this is the correct profile

Can edit later in  
edit profile



Optional:  
Add other social media accounts by pasting your account link



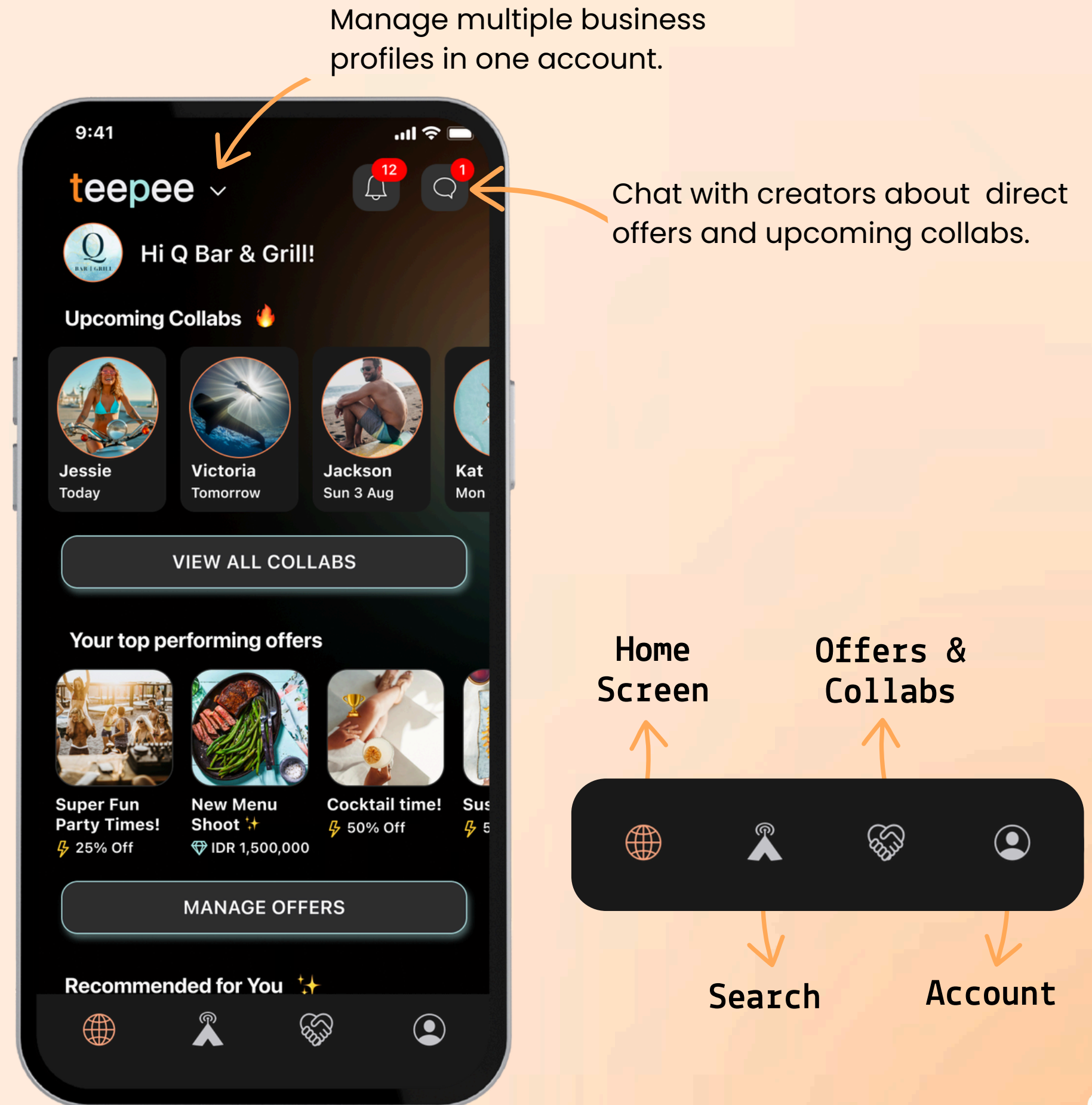
**YOU'RE ALL SET!**

# WELCOME TO TEEPEE

**Streamline your collabs** and related messages, **all in one place**.

Keep your team **in the loop** and **focus** on your operations.

- ✓ Built-in collab organizer
- ✓ Collabs are quick and structured
- ✓ Niche creators drive real engagement
- ✓ Team friendly: Log-in from multiple devices
- ✓ Value lives in content, not only follower count

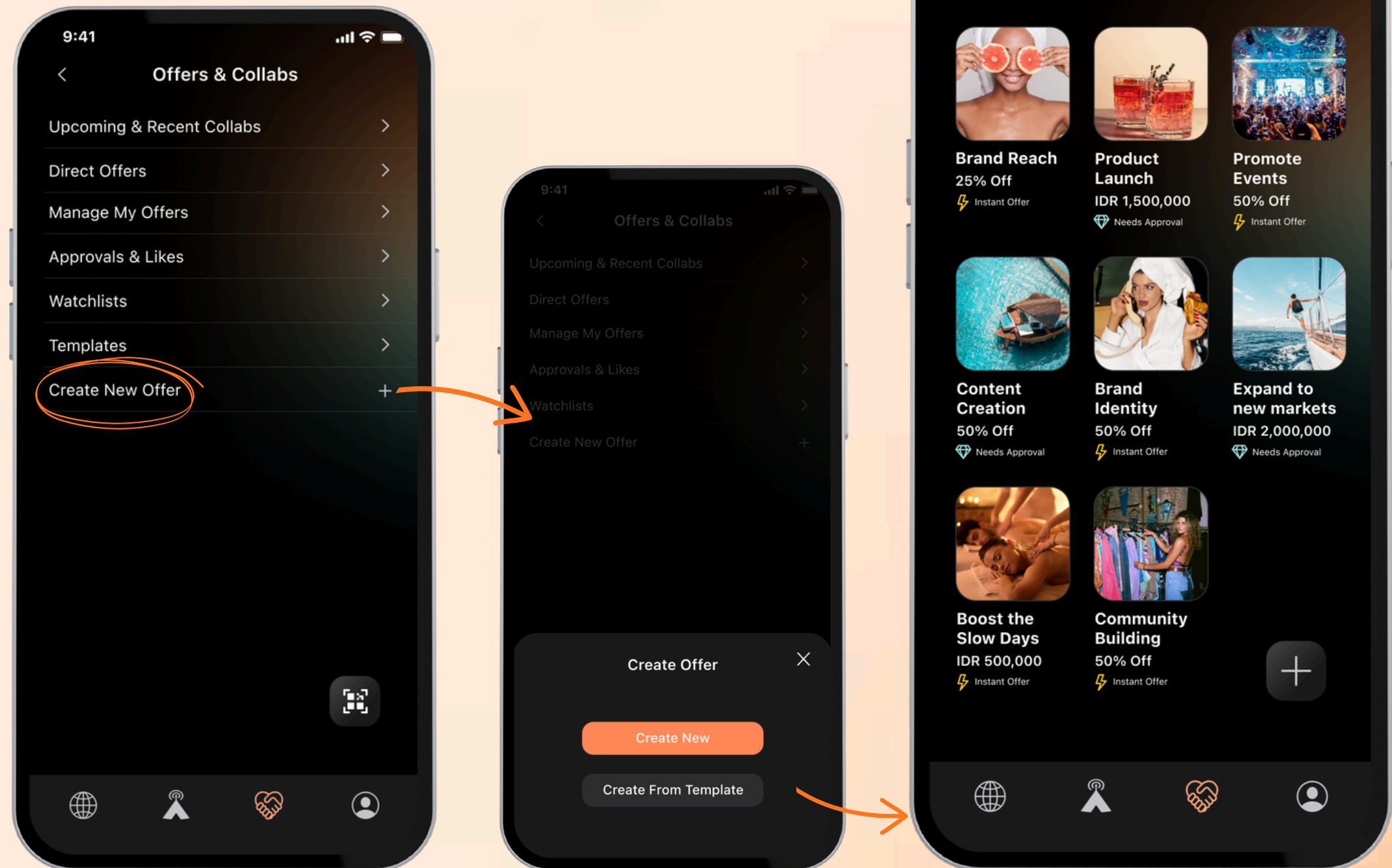


# 1 WHAT TO DO NOW: CREATE OFFERS

Publish **as many offers as you want**. Tailor each of them to a different **marketing goal and audience**, set if it needs approval or can be claimed instantly.

Create an offer from scratch or get started with one of our **8 template offers**.

Edit and cancel offers at any time, renew an already expired offer or create your own templates.



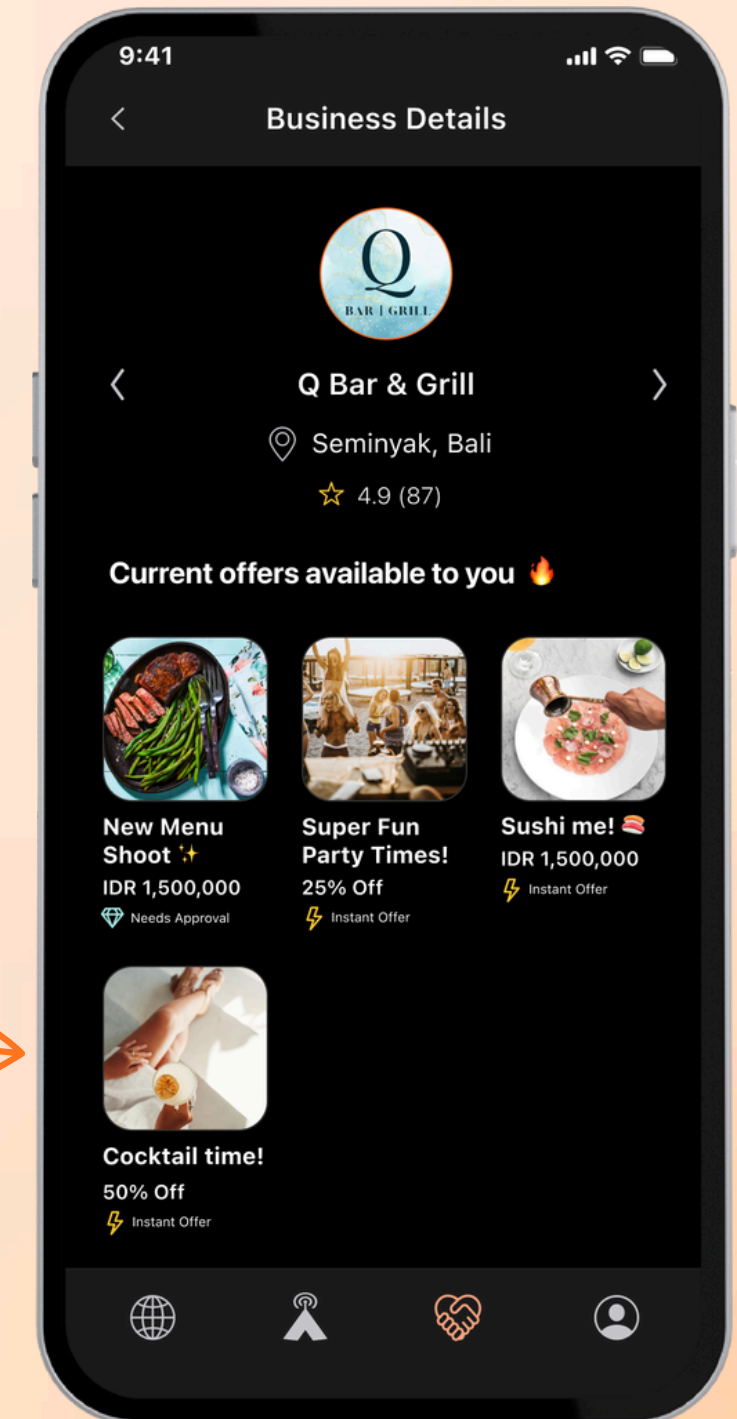
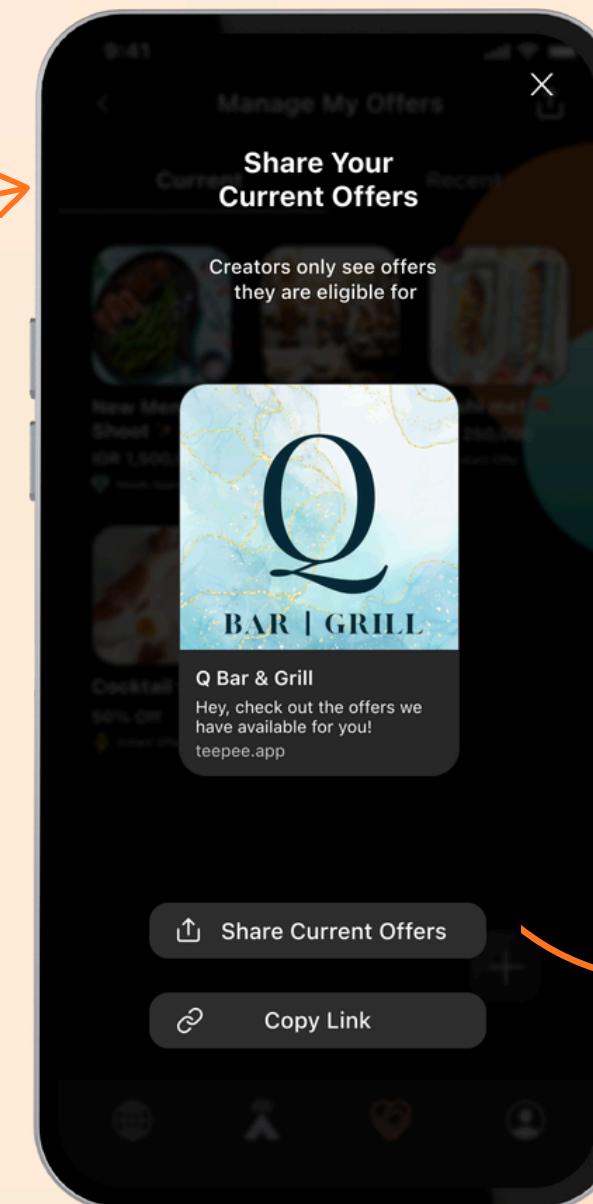
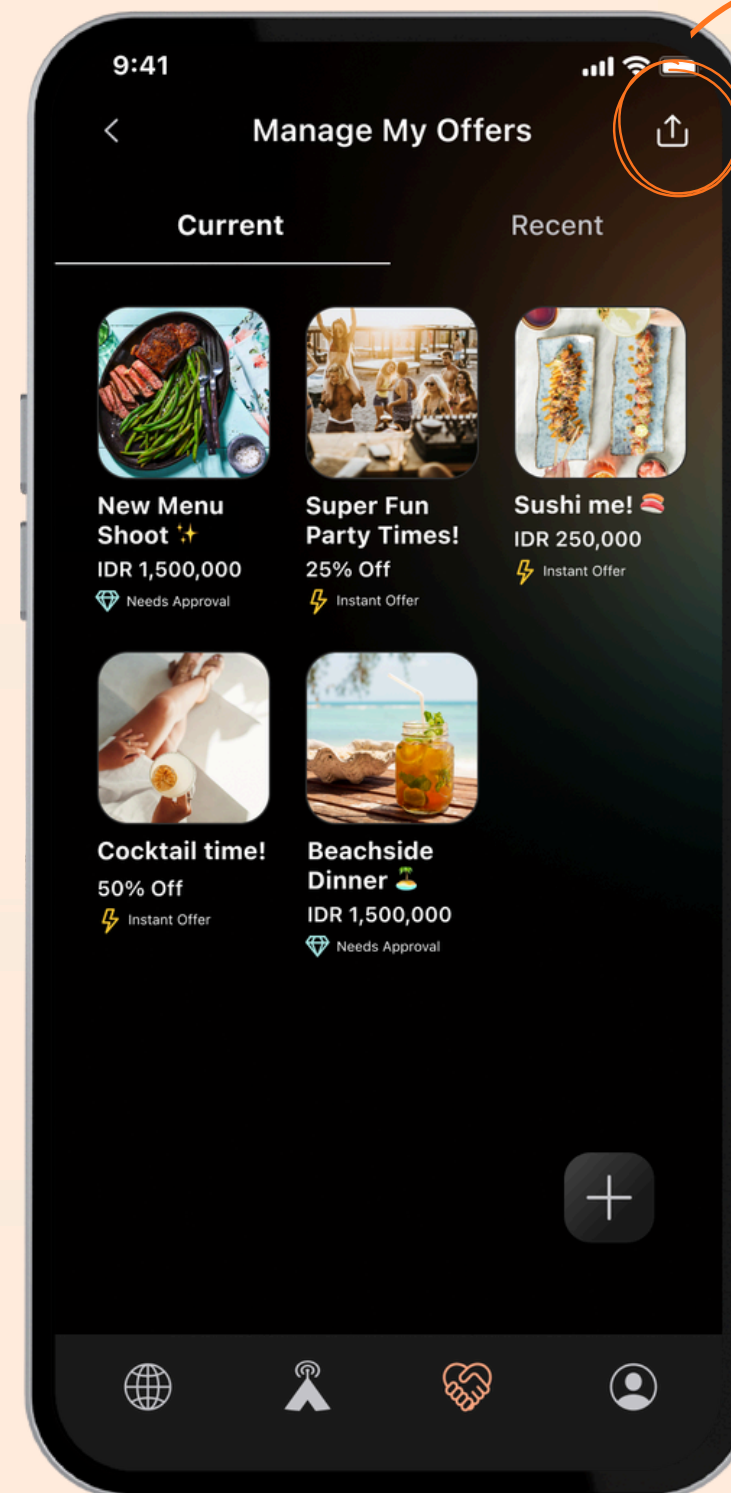
Creators see only offers,  
not your business profile.  
Posting offers is the first  
and most important step.



## 2 WHAT TO DO NOW: STREAMLINE COLLABS

Streamline your collabs and **handle it all through one app** instead of scrolling through different inboxes and spreadsheets:

**Create a generic message** your team can send to **all collab inquiries** and share your offers with creators, just like you do with reservations.



Creators will only see offers they're eligible for - and can send you a Direct Offer.

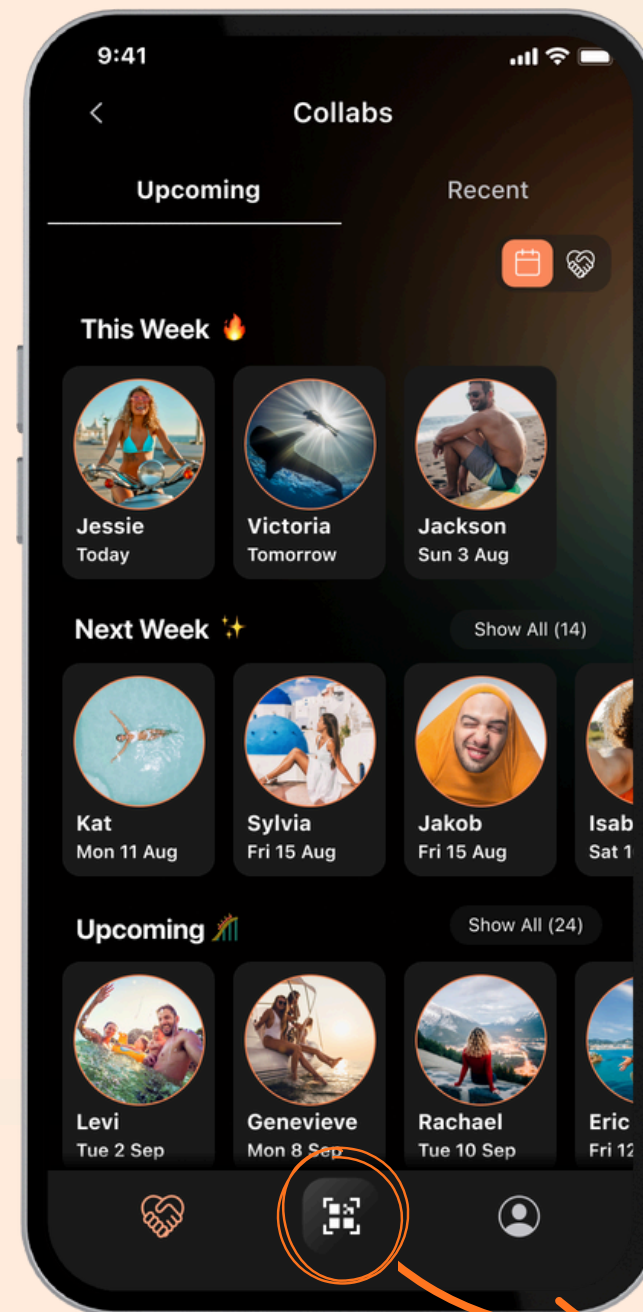


# 3 WHAT TO DO NOW: ADD STAFF LEVEL ACCESS

Invite your operational staff to teepee so they can **scan creator's QR code** upon arrival.

Ground staff only get the info they need about upcoming collabs – nothing more, nothing less, so you can focus on running your business or enjoying your weekends without interruptions.

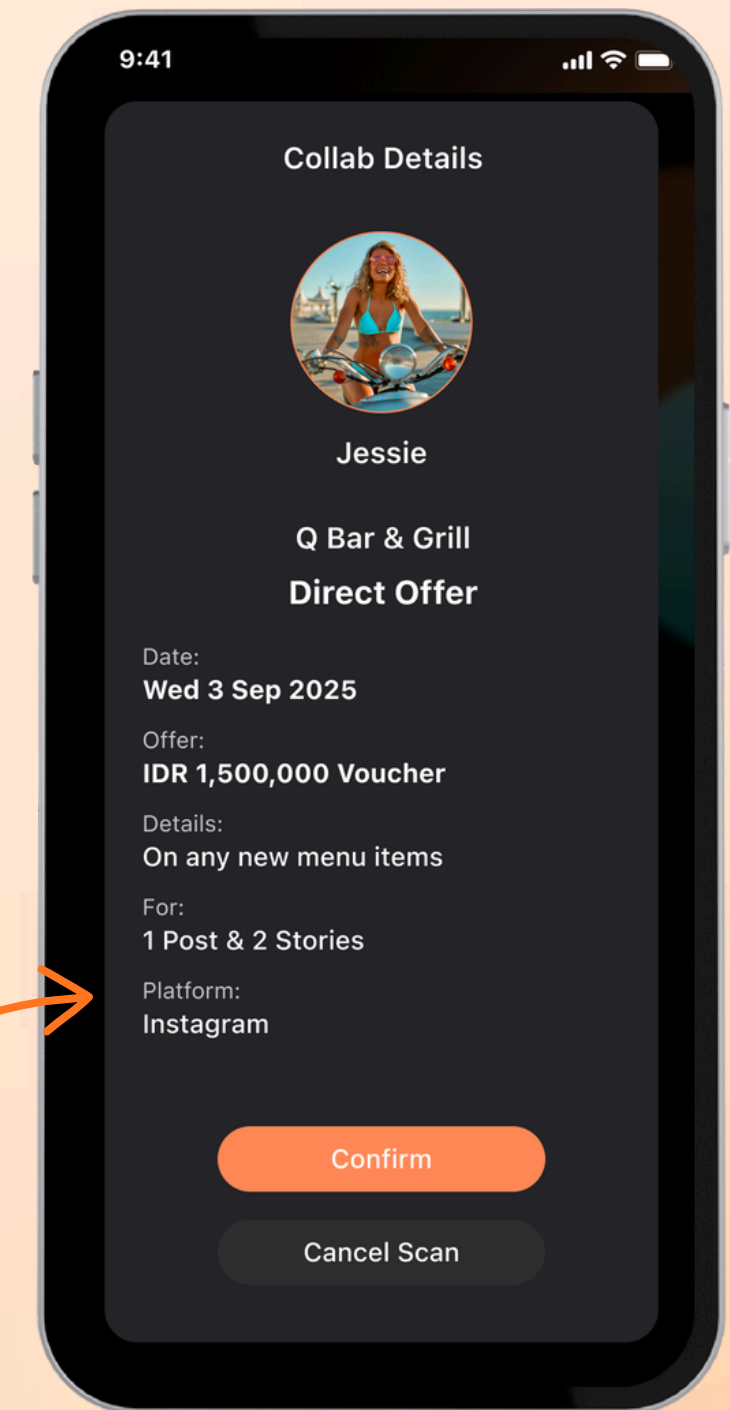
*To send the invitation, go to Account > Edit Profile > Manage Staff Accounts and click on +*



Staff level  
home screen



Once scanned, you  
know the creator  
visited your venue



# TEEPEE: COLLABS MADE **EASY**.

Reach out if you want to know more about teepee.  
Need support getting started? We've got you.

✉ founders@teepee.app

🌐 www.teepee.app

📞 +62-877-5047-9738



Download the app

**SOCIAL MEDIA MARKETING WASN'T MADE FOR REAL PEOPLE.  
SO WE BUILT SOMETHING THAT IS.**

